

# CENTRAL OKLAHOMA VINTAGE TRIUMPH REGISTER

## BY-LAWS

### ARTICLE I DUES

Sec. 1 The initial subscription shall be as prescribed in the Constitution. The dues of the club shall be \$15.00 per fiscal year per person. The fiscal year shall be the calendar year.

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Sec. 2 The Board of Directors of the club shall have the authority to set the dues of the club upon approval by a majority of the members present at any regular business meeting of the club. Upon such approval of any suggested dues change, the Secretary shall cause the By-Laws to reflect such change without the necessity of a formal amendment.

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### ARTICLE II MEETING OF THE MEMBERS

Sec. 1 A meeting of the members of this club shall be held at a time and place agreeable to a majority of the members. The initial portion of such meetings shall be devoted to business, unless dispensed with by a majority vote.

Sec. 2 The order of business at a business meeting shall be as follows:

1. Reading and approval or correction of the minutes of the last meeting by the Secretary.
2. Report of the Treasurer.
3. Committee Reports.
4. Old Business (Unfinished from previous meeting)
5. New business.
6. Presentation of guests taken from sign-in sheet.
7. Door prize awarded. (When available)
8. Adjournment.

Sec. 3 The annual meeting of the members shall be held during the month of January of each year at such time and place as the officers shall designate. This meeting shall be for the purpose of electing officers for the coming year, and shall be an open meeting.

Sec. 4 The order of business at the Annual meeting shall be as usual with the exception that elections shall take place immediately after New Business and before adjournment. The members present at any Annual meeting may suspend the order of business by a vote of the majority of the members present.

Sec. 5 All meetings shall be conducted under Robert's Rules of Order.

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Article III MONIES RECEIVABLE AND PAYABLE

Sec. 1 All funds collected by any member for any reason whatsoever in connection with any club function, shall be turned over to the Treasurer within seven (7) calendar days.

Sec. 2 No member of the club shall incur any indebtedness in the name of the club without concurrence of the President or Vice-President and any other officer, neither of whom shall be the purchaser.

Sec. 3 All purchases of any type shall be reimbursed by the Treasurer only upon presentation of a statement, bill, or invoice that has been duly authorized for payment by the President or Vice-President and one other officer, neither of whom may be the purchaser.

Sec. 4 The above Sections 2 and 3 notwithstanding, an event chairman may, within reason, incur such reasonable expenses as necessary for the satisfactory completion of an event.

Sec. 5 The Board of Directors may request an audit of the club's finances by an organization of its choosing at any time.

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Article IV OFFICERS

Sec. 1 OFFICERS. The officers of the association shall be a President, one Vice President, a Secretary and a Treasurer.

Sec. 2 ELECTION/TERM OF OFFICE. Officers of the association shall be elected annually at the regular meeting of the membership. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as convenient. Vacancies may be filled or new offices created and filled at any meeting of the general membership. Each officer shall hold office until a successor shall have qualified and shall have been duly elected

- Sec. 3 PRESIDENT. The President shall be the principal executive officer of the association and in general supervise and control all of the business and affairs of the association. He/she shall preside at all meetings of the members and of the Board of Directors. He/she may appoint Task Force members as needed for special projects or events.
- Sec. 4 VICE PRESIDENT. In the absence of the President or in the event of his/her inability or refusal to act, the Vice President, shall perform the duties of the President, and when so acting, shall have all powers of and be subject to all the restrictions upon the President. The VicePresident shall perform such other duties as from time to time may be assigned to him/her by the President or by the Board of Directors. The Vice President shall be responsible for membership recruitment, outreach and administration.
- Sec. 5 SECRETARY The Secretary shall keep minutes of the meetings of the members and t the Board of Directors; see that all notices are duly given in accordance with the provisions of these By-Laws or as required by law; be custodian of the association records. The Secretary shall be responsible for informing the membership of all activities by electronic e-mail. The Treasurer shall have charge and custody of, and be responsible for, all funds and securities of the association from any source whatsoever, and deposit all such monies in the name of the association in such banks, trust companies, or other depositories and, in general, perform all the duties incident to the office of Treasurer and such duties as from time to time may be assigned to him/her by the President or by the Board of Directors. If so required by the Board of Directors, the Treasurer shall give a bond for faithful discharge of his/her duties in such sum and with such surety or sureties as the Board of Directors.
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## ARTICLE V LIABILITY

- Sec. 1 Under no circumstances shall the club (COVTR), its property, the officers, or members be responsible for any debts, damages, or liabilities of any kind or nature incurred or sustained by any person acting in this name.
- Sec. 2 PERSONAL LIABILITY. All persons or corporations extending credit to, contracting with, or having any claim against the club or the officers, shall look only to the funds and property of the club for the payment of any debts, damages, judgment, or decrees, or any other money that may otherwise become due or payable to them from the club or the officers, so that neither the members of the club, nor the officers, present or future, shall be personally liable there for.

## ARTICLE VI DISSOLUTION

In the event the COVTR is disbanded, any remaining assets will be donated to a charitable organization; said organization to be determined by the Board of Directors.

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